

MEMORANDUM

To: All Staff

From: Senior Management Team

Date: March 26, 2020

Re: COVID-19 Return to Work Protocol Update - REVISED

In light of the continuously changing health and safety protocols being required, versus suggested, in response to COVID-19, please be advised of **MYLEN'S RETURN TO WORK PROTOCOL:**

1. Employees are required to self-isolate for a minimum of 14 days following the **onset** of symptoms consistent with COVID-19 **REGARDLESS** of other risk factors.
2. If symptoms subside within the 14 day isolation period, employees are permitted to return to work on day 15.
3. If symptoms DO NOT subside within the 14 day isolation period, employees should seek additional medical advice from their healthcare provider or the Chatham-Kent Public Health Unit (CKPHU). Anyone with "chronic" symptoms is NOT permitted to return to work. At this time, there is no general criteria to distinguish what "chronic" symptoms include. Therefore, Mylen will discretion each case of eligibility to return to work on an individual basis.

Please be reminded that individuals are required to contact the CKPHU as their first resource, **PRIOR** to going to the hospital, calling Telehealth Ontario or going to the Assessment Centre located on Emma Street in Chatham. The CKPHU will conduct their own screening questions, after which they will direct the individual of next steps or points of contact accordingly.

This information has been recommended to Mylen by the CKPHU, based on the current status of COVID-19 within the municipality of Chatham-Kent, and is subject to change as developments in Chatham-Kent occur. We will continue to advise our staff of any updates or changes to our current health and safety and return to work protocols as they transpire.

AS A REMINDER, ALL EMPLOYEES THAT ARE OFF OF WORK DUE TO COVID-19, WILL BE REQUIRED TO COMPLETE THE EMPLOYEE PRE-SCREENING QUESTIONNAIRE PRIOR TO BEING PERMITTED TO RETURN TO WORK.

If you are unable to complete the questionnaire online, please notify your Manager or Human Resources and we will assist you to complete it online.

CHATHAM-KENT PUBLIC HEALTH

COVID-19 Line: 519-355-1071 x 1900

Email: covid19@chatham-kent.ca

Website: <https://ckphu.com/covid-19/>

ONTARIO MINISTRY OF HEALTH SELF-ASSESSMENT

Click here: [Self-Assessment Tool](#)

Or visit the website: <https://www.ontario.ca/page/2019-novel-coronavirus>

TELEHEALTH ONTARIO

1-866-797-0000 (available 24/7)

CHATHAM-KENT ASSESSMENT CENTRE

47 Emma St. Chatham, ON

Hours of operation:

9:00 a.m. to 5:00 p.m., seven days a week

Please note the last appointment takes place at 4:30 p.m.

The goal of **the COVID-19 Assessment Centre** is to build capacity to respond to individuals experiencing symptoms which could be caused by COVID-19 in the municipality of Chatham-Kent, and to separate testing away from the hospital. The community is advised that this **is not a walk-in clinic nor a walk-in for random testing**. Persons who are concerned about COVID-19, experiencing respiratory symptoms, or potential exposure to another person with COVID-19 should first contact their primary care provider, the Chatham-Kent Public Health Unit or Telehealth at the number above, to discuss the need for testing at the assessment centre. The Ontario Ministry of Health has advised that not all individuals require testing for COVID-19.